

**INVITATION TO BID**

**Office of the Carter County Finance Department**  
801 E Elk Avenue  
Elizabethton, TN 37643

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Bidder shall return bid in **sealed envelope** to:

**Carter County Finance Department**  
**Attn: Jail Salvageable Food 2019-2020 Packet**  
**801 E Elk Avenue**  
**Elizabethton, TN 37643**

Public opening of the bid will be held at the above address at the bid deadline date and time designated in the Invitation to Bid.

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DATE ISSUED:	Thursday, May 30, 2019
BID TITLE:	Salvageable Food Goods for Jail Inmates
BID DEADLINE DATE & TIME:	Thursday, June 20, 2019 at 1:00 p.m. Eastern Time (local prevailing time)
BID OPENING LOCATION:	Carter County Courthouse – Mayors Conference Room 2 <sup>nd</sup> Floor, Administrative Building
BID CONTACT:	Tom Smith
CONTACT PHONE:	(423) 542-1848
CONTACT EMAIL:	<a href="mailto:smitht@sheriff.cc">smitht@sheriff.cc</a>

Carter County reserves the right to reject any and all bids, maintains the right to negotiate after bid and waive any informalities.

Carter County does not discriminate based on race, color, national origin or age pursuant to Title VI of the Civil Rights Act of 1964.

**TERMS AND CONDITIONS**

1	<p><b>REQUIREMENTS FOR BID SUBMISSION.</b></p> <ul style="list-style-type: none"><li><b>a. All bids must be received in a SEALED envelope clearly marked with the bid name, date, and time ON THE OUTSIDE OF THE SEALED ENVELOPE.</b></li><li><b>b. All bid specifications must be met</b></li><li><b>c. Vendor Information and Anti-Collusion Statement</b></li><li><b>d. Vendor Certification Iran Divestment Act</b></li><li><b>e. Drug-Free Workplace Affidavit Form</b></li><li><b>f. Copy of Vendor's IRS W-9 Form</b></li><li><b>g. Proof of Liability Insurance and License</b></li><li><b>h. Proof of Worker Compensation Insurance</b></li><li><b>i. Contact Tom Smith to schedule visit or with questions.</b></li></ul>
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**VENDOR INFORMATION and ANTI-COLLUSION STATEMENT**

*Please print or type clearly. Complete each section entirely and verify for accuracy.*

By signing this form the bidder agrees that he has not divulged to, discussed, or compared his bid with other bidders and has not colluded with any other bidder or parties to a bid whatsoever. Note: no premiums, rebates or gratuities to any employee or agent are permitted with, prior to, or after any delivery of materials. Any such violation will result in the cancellation and/or return of material (as applicable) and the removal from the bid list and could constitute a felony and result in a fine, imprisonment, as well as civil damages.

In compliance with this Invitation for Bid, and subject to all the conditions thereof, the undersigned offers, if this bid is accepted, to furnish any or all of the items and/or services upon which prices are quoted, at the price set opposite each item, to be delivered at the time and place specified herein. The undersigned certifies that he/she has read, understands, and agrees to all terms, conditions, and requirements of this bid, and is authorized to contract on behalf of the firm named below. This form must be signed personally by the bidder or the bidder's authorized agent. All signatures must be original and not photocopies.

<b>COMPANY NAME:</b>	
<b>CONTACT PERSON:</b>	
<b>CONTACT PERSON TITLE:</b>	
<b>SIGNATURE OF AUTHORIZED REPRESENTATIVE:</b>	
<b>FEDERAL TAX ID # (or Social Security #, if applicable)</b>	
<b>STREET ADDRESS:</b>	
<b>STREET ADDRESS:</b>	
<b>CITY, STATE, ZIP:</b>	
<b>TELEPHONE NUMBER:</b>	
<b>FAX NUMBER:</b>	
<b>EMAIL:</b>	
<b>DATE:</b>	

**\*\*By signing this form, the bidder signifies understanding and agreement with Carter County Government Terms and Conditions**

BIDDER'S CERTIFICATION OF COMPLIANCE  
WITH  
IRAN DIVESTMENT ACT  
Tenn. Code Ann. § 12-12-101 et seq.

Comes \_\_\_\_\_, for and on behalf of  
(Printed name of Principal Officer of Company)

\_\_\_\_\_, (the "Company") and, after being duly authorized  
by the Company so to do, makes oath that:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to the Iran Divestment Act, Tenn. Code Ann. § 12-12-106.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Model Affidavit**  
(must be attached to bid form upon submission)

STATE OF TENNESSEE  
COUNTY OF \_\_\_\_\_

**DRUG-FREE WORKPLACE AFFIDAVIT  
OF PRIME BIDDER**

NOW COMES AFFIANT, who being duly sworn, deposes and says:

1. He/She is the principal officer for [ insert name and address of bidding entity];
2. That the bidding entity has submitted a bid to [insert name of city and city department and project number] for the construction of [insert name of project];
3. That the bidding entity employs no less than five (5) employees;
4. That Affiant certifies that the bidding entity has in effect, at the time of submission of its bid to perform the construction referred to above, a drug-free workplace program that complies with §50-9-113, *Tennessee Code Annotated*.
5. That this affidavit is made on personal knowledge.

Further Affiant saith not.

\_\_\_\_\_  
AFFIANT

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
My commission expires: \_\_\_\_\_

TYPE OF FOOD	SIZE OF CONTAINER	AMOUNT PER CASE	AMOUNT USED WEELY	Price per Case
Applesauce	1 gallon	6	102 cans	
Pineapple	1 gallon	6	102 cans	
Gravy Mix	24 ounces	6 packs	18packs	
Frosted Flakes	5 lb bags	4 bags	3 cases	
Raisin Bran	5 lb bags	4 bags	4 cases	
Fruit Whirls	5 lb bags	16 bags	3 cases	
Oatmeal	1 lb boxes	24 boxes	15 boxes	
Grits	5 lb bags	8 bags	8 bags	
Pancakes	144 count	12 pkgs	4 cases	
Waffles	144 count	18 pkgs	4 cases	
Cheese	5 lbs	20 lbs	15 lbs	
Turkey	9 lbs	2	27 lbs	
Bologna	10 lbs	2	30 lbs	
Peanut Butter	5 lbs	4	20 lbs	
Jelly	1 gallon	6	2 gallons	
Pintos	2 lbs	12	150 LBS	
Kraut	1gallon	6	3 cases	
Cheese Sauce	1 gallon	6	3 cans	
Peas	1 gallon	6	3 cases	
Green Beans	1 gallon	6	12 cases	
Mashed Potatoes	1 gallon	6	1 case	
Chili	1 gallon	6	1 case	
Pork N Beans	1 gallon	6	3 CASES	
Baked Beans	1 quart	12	8 cases	
Greens	1 gallon	6	3 cases	
Corn	1 gallon	6	6 cases	
Potatoes	50 lbs	50 lbs	8 bags	
Carrots	1 gallon	6	3 cases	
Oil	35 lbs	35 lbs	4	