

INVITATION TO BID

Office of the Carter County Finance Department
801 E Elk Avenue
Elizabethton, TN 37643

Bidder shall return bid in **sealed envelope** to:

Carter County Finance Department
Attn: Carter County Planning and Zoning – New Full Size Truck and New SUV
(Compact or Midsize) Bid
801 E Elk Avenue
Elizabethton, TN 37643

Public opening of the bid will be held at the above address at the bid deadline date and time designated in the Invitation to Bid.

DATE ISSUED:	Friday, June 7, 2019
BID TITLE:	Carter County Planning and Zoning – New Full Size Truck and New SUV (Compact or Midsize) Bid
BID DEADLINE DATE & TIME:	Wednesday, June 26, 2019 at 2:30 p.m. Eastern Time (local prevailing time)
BID OPENING LOCATION:	Carter County Courthouse – Mayors Conference Room 2 nd Floor, Administrative Building
BID CONTACT:	Chris Scheuttler
CONTACT PHONE:	423.542.1834
CONTACT EMAIL:	Planning@cartercountyttn.gov

Carter County reserves the right to reject any and all bids, maintains the right to negotiate after bid and waive any informalities.

Carter County does not discriminate based on race, color, national origin or age pursuant to Title VI of the Civil Rights Act of 1964.

TERMS AND CONDITIONS

1	<p>REQUIREMENTS FOR BID SUBMISSION.</p> <ul style="list-style-type: none">a. All bids must be received in a SEALED envelope clearly marked with the bid name, date, and time ON THE OUTSIDE OF THE SEALED ENVELOPE.b. All bid specifications must be metc. Vendor Information and Anti-Collusion Statementd. Vendor Certification Iran Divestment Acte. Drug-Free Workplace Affidavit Formf. Copy of Vendor's IRS W-9 Formg. Proof of Liability Insurance and Licenseh. Proof of Worker Compensation Insurancei. Contact Chris Scheuttler to schedule visit or with questions.
---	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



Carter County Planning & Zoning
824 East Second Street
 Elizabethton, TN 37643
(423) 542-1834

Carter County Planning and Zoning requests the following bids on 2 vehicles:

NEW FULL SIZE TRUCK SPECS

- V-6 OR V-8 ENGINE
- 4WD
- CREW CAB
- TOW PACKAGE WITH TRAILER PLUG
- AIR CONDITIONING
- COLOR PREFERRED WHITE—OTHER COLORS WILL BE ACCEPTED
- AM/FM STEREO
- POWER DOOR LOCKS
- 6.5 FOOT BOX
- AUTOMATIC TRANSMISSION
- BLACK RUBBER OR VINYL—NO CARPET
- TONNEAU COVER—THREE FOLD

NEW SUV SPECS (COMPACT OR MIDSIZE)

- V-6 OR V-8 ENGINE
- 4WD
- AIR CONDITIONING
- COLOR PREFERRED WHITE—OTHER COLORS WILL BE ACCEPTED
- AM/FM STEREO
- POWER DOOR LOCKS
- AUTOMATIC TRANSMISSION
- BLACK RUBBER OR VINYL—NO CARPET

VENDOR INFORMATION and ANTI-COLLUSION STATEMENT

Please print or type clearly. Complete each section entirely and verify for accuracy.

By signing this form the bidder agrees that he has not divulged to, discussed, or compared his bid with other bidders and has not colluded with any other bidder or parties to a bid whatsoever. Note: no premiums, rebates or gratuities to any employee or agent are permitted with, prior to, or after any delivery of materials. Any such violation will result in the cancellation and/or return of material (as applicable) and the removal from the bid list and could constitute a felony and result in a fine, imprisonment, as well as civil damages.

In compliance with this Invitation for Bid, and subject to all the conditions thereof, the undersigned offers, if this bid is accepted, to furnish any or all of the items and/or services upon which prices are quoted, at the price set opposite each item, to be delivered at the time and place specified herein. The undersigned certifies that he/she has read, understands, and agrees to all terms, conditions, and requirements of this bid, and is authorized to contract on behalf of the firm named below. This form must be signed personally by the bidder or the bidder's authorized agent. All signatures must be original and not photocopies.

COMPANY NAME:	
CONTACT PERSON:	
CONTACT PERSON TITLE:	
SIGNATURE OF AUTHORIZED REPRESENTATIVE:	
FEDERAL TAX ID # (or Social Security #, if applicable)	
STREET ADDRESS:	
STREET ADDRESS:	
CITY, STATE, ZIP:	
TELEPHONE NUMBER:	
FAX NUMBER:	
EMAIL:	
DATE:	

**By signing this form, the bidder signifies understanding and agreement with Carter County Government Terms and Conditions

BIDDER'S CERTIFICATION OF COMPLIANCE
WITH
IRAN DIVESTMENT ACT
Tenn. Code Ann. § 12-12-101 et seq.

Comes _____, for and on behalf of
(Printed name of Principal Officer of Company)

_____, (the "Company") and, after being duly authorized
by the Company so to do, makes oath that:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to the Iran Divestment Act, Tenn. Code Ann. § 12-12-106.

Signature

Title

Date

**Model AFFADIVIT
(Must be attached to bid form upon submission)**

DRUG-FREE WORKPLACE AFFIDAVIT OF PRIME BIDDER

STATE OF TENNESSEE – COUNTY OF CARTER

NOW COMES AFFIANT, who being duly sworn, deposes and says:

1. He/She is the principal officer for (INSERT NAME AND ADDRESS OF BIDDING ENTITY);
2. That the bidding entity has submitted a bid to Carter County Finance Department for the performance of elevator maintenance;
3. That the bidding entity employs no less than five (5) employees;
4. That Affiant certifies that the bidding entity has in effect, at the time of submission of its bid to perform the elevator maintenance referenced above, a drug-free workplace program that complies with §50-9-113, *Tennessee Code Annotated*.
5. That this affidavit is made on personal knowledge.

Further Affiant saith not.

AFFIANT

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 2019.

NOTARY PUBLIC

My commission expires: _____