

**APPROVED**

Carter County Planning Commission

Meeting Minutes

September 26, 2017

Motion \_\_\_\_\_

Second \_\_\_\_\_

Members Present

Jerry Pearman, Chairman  
Ralph Watson, Vice Chairman  
Dr. Robert Acuff  
Ray Lyons  
Robert Carroll  
Randal Jenkins  
Ken Arney  
Jerry Smith  
Steve Pierce  
Sonja Culler

Members Absent

Planning Staff Present

Chris Schuettler, Director  
Justyn Markland, Codes Enforcement  
Diane Cannon, Adm. Assistant

Other County Officials/Staff Present

Mayor Leon Humphrey  
Ms. Susan Robinson  
Attorney Joshua Hardin

Local Planning Staff Present

Ronda Sawyer

1. Chairman Pearman called the meeting to order and welcomed everyone in attendance. Motion made by Sonja Culler to approve agenda, seconded by Ralph Watson. Motion passed unanimously. Ralph Watson made the motion to approve the August 2017 meeting minutes, Sonja Culler seconded the motion. Motion passed unanimously with Dr. Acuff abstaining as a new member who was not present at last month's meeting.
2. Jack Hampton Report. Mr. Schuettler presented the report for Mr. McKay who was absent (attached).
3. Codes Enforcement Report. Justyn Markland gave the report by power point presentation. Several properties were shown in violation and one or two that are now in compliance. Chairman Pearman inquired about the status of several properties he and Justyn had inspected earlier.
4. Litter Resolution. Mr. Schuettler presented the revised Litter Resolution for the members to review. He turned the floor over to Carter County Attorney, Joshua Hardin, to explain the revisions and stated the resolution was more modern and up to date. A "spell check" error was noted on section 3 in which the work NO should have been NOT. A new definition of nuisances is included as well. This resolution must be passed by a two-thirds majority vote of the Carter County Commission before being sent to the State. This resolution is a baseline resolution prior to Environmental Court (if and when approved). Sonja Culler made the motion to send the resolution to the County Commission and Ken

Arney seconded the motion. Mr. Schuettler requested the motion be amended to include signature blocks for all five members of the Carter County Regional Planning Commission who also serve as elected commissioners on the Carter County Commission to sign and sponsor this resolution during the next meeting on November 20, 2017 of the Carter County Commission. Miss Culler and Mr. Arney amended their motion and second. Motion passed unanimously.

5. **Broad Band Expansion.** Mayor Humphrey's Adm. Assistant, Miss Susan Robinson gave a informative presentation regarding the need for broad band expansion for Carter County. Ms. Ronda Sawyer questioned whether or not this expansion would include Watauga and Miss Robinson stated it would as well as the City. Miss Robinson stated she had already forwarded this to the State of Tennessee and they had stated it would be approved by the State so long as Carter County Regional Planning Commission and the Carter County Commission approve it first. Motion to forward to Attorney Hardin for approval then to bring back to Carter County Regional Planning Commission (October 10th) then to the Carter County Commission on Nov. 20th for Public Hearing and final vote. Ray Lyons made the motion and Randall Jenkins seconded the motion to forward Resolution to Atty. Hardin and move the meeting to October 10, 2017 which passed unanimously. Mr. Schuettler advised Mrs. Cannon to send notice of Regional Planning Commission meeting being moved to Oct. 10th to the Elizabethton Star.
6. **Environmental Court Update.** Mr. Schuettler stated passage of the new Litter Resolution was the first step forward and the second step will be on November 20 for Public Hearing and passage by the Carter County Commission of the International Property Maintenance Code.
7. **Census Training.** Mr. Schuettler stated he and Mr. McKay had attended census training recently in Knoxville. Mr. McKay attended the grant development class and Mr. Schuettler attended the Economic Community Development section. He gave a brief informative update on census and what the data contains. "The census is only as good as the people taking it. It is important to answer all questions accurately to insure accurate numbers.
8. **Public Queries.** Mrs. Watkins, Echo Drive, had called and requested to speak but was not in attendance. No one else in audience requested to speak. Mr. Lyons requested that from this point moving forward a "Planning Commission Report" be given at each meeting of the Carter County Commission. Mr. Schuettler stated he would be happy to do so. Mr. Randall Jenkins, Chairman of the Rules and By-Laws, Redistricting Committee gave a shout out to Mr. Schuettler, Mr. McKay, and Mr. Markland for their hard work at the Green Bridge Landing Park in Hampton. Mr. Smith questioned where we stand on building inspections being done in house. Mr. Schuettler stated Mr. McKay is to take the test in November prior to the November meeting of the County Commission.
9. **Adjournment.** Jerry Smith made the motion to adjourn. Ralph Watson seconded. Meeting adjourned.

Motion: S. Culler  
Second: K. Arney

Carter County Planning Commission  
Meeting Minutes  
October 10, 2017

Members Present

Jerry Pearman, Chairman  
Ralph Watson, Vice Chairman  
Dr. Robert Acuff  
Robert Carroll  
Ken Arney  
Jerry Smith  
Steve Pierce  
Sonja Culler

Members Absent

Ray Lyons  
Randal Jenkins

Planning Staff Present

Chris Schuettler, Director  
Justyn Markland, Codes Enforcement  
Diane Cannon, Adm. Assistant  
Mel McKay, Assistant Director

Other County Officials/Staff Present

Ms. Susan Robinson  
Attorney Joshua Hardin

Local Planning Staff Present

Ronda Sawyer

1. Chairman Pearman called the meeting to order and welcomed everyone in attendance. Mr. Schuettler noted the meetings agenda showed September instead of October request for correction along with motion to approve. Motion made by Sonja Culler to approve agenda, seconded by Ralph Watson. Motion passed unanimously. Ralph Watson made the motion to approve the September 2017 meeting minutes, Ken Arney seconded the motion. Motion passed unanimously.
2. Jack Hampton Report Mr. McKay presented the report. (attached).
3. Broad Band Expansion Resolution. Miss Susan Robinson was present and stated the format presented by Carter County is going to be used by the State as a model for other counties. Motion by Sonja Culler to approve and second by Robert Acuff. Unanimous approval.
4. Director's Report. 1.) Mr. Schuettler presented the Litter Resolution for signage by members of the Regional Planning Commission members who are also members of Carter County Commission and Chairman Pearman. Public Hearing Notice to the Star will be sent by Mrs. Cannon. 2.) Mr. Pearman stated he plans to have class on excess autos. Requested members of the board pay attention to their areas and report addresses and number of inoperable/untagged autos noted at each address. Mr. Carroll questioned how many vehicles were allowed. Mr. Schuettler stated 2 untagged/inoperable autos per parcel.
5. Adjournment. Jerry Smith made the motion to adjourn. Steve Pierce seconded. Meeting adjourned.