

APPROVED

MINUTES OF CARTER COUNTY PARKS AND RECREATION BOARD

MEETING HELD February 4th, 2016 801 East Elk Ave, Elizabethton, TN 37643

OPENING: Chairman Ken Gough called the meeting to order at 7:00 PM

ROLL CALL: Erik Anderson conducted a roll-call. A quorum was present.

Leon Humphrey (Mayor)	Absent	Randall Jenkins (Commission Liaison)	Present	William Birchfield (1)	Present
Erik Anderson (2)	Present	Vacant		Jeff Smythe (4)	Present
Ken Gough (5)	Present	J.R Campbell (6)	Absent	Charlie Mattioli (7)	Present
Jim Hughes (8)	Absent	Bonnie Peters (Eliz Park and Rep)	Absent		

Guests were introduced: Chris Schuettler (Carter County Planning Office), Bill McClay (Elizabethton Parks and Recreation Board), Mel McKay (OVTA), Fred Alsop (Hemdon TOS),

PREVIOUS MINUTES: Minutes of the November 5th, 2015 meeting were provided to members before the meeting. Charlie Mattioli made a motion to waive the reading of the minutes and approve. Randall Jenkins seconded. The minutes were approved unanimously.

PRESENTATIONS: NONE

OLD BUSINESS:

- District 3 Representative:** Two applications have been received. The County nominating committee will review nominations at its meeting next Monday.
- Elizabethton Parks and Rec Report:** Charlie and Bill McLay provided an update of Elizabethton Park and Recreation projects that are of interest to our board. Of note was the planning progress and status of a potential multi-purpose park in Sugar Hollow.
- Birding:** Charlie and Fred Alsop provided an update on four potential projects that Herndon Chapter of the TOS has underway. Two publications are at the point of needing funding for publication.

Randall made a motion to provide \$2500.00 toward the publication of a "Carter County Bird Checklist" and "Birds of Roan Mountain". Charlie seconded. VOTE:

Leon Humphrey (Mayor)	Absent	Randall Jenkins (Commission Liaison)	YES	William Birchfield (1)	YES
Erik Anderson (2)	YES	Vacant		Jeff Smythe (4)	YES
Ken Gough (5)	YES	J.R Campbell (6)	YES	Charlie Mattioli (7)	YES
Jim Hughes (8)	Absent				

The motion passed unanimously.

- Mountain Biking:** Jeff handed out a draft Sugar Hollow Mountain Biking Area Proposal. He recommended that Carter County Parks and Rec and Elizabethton Parks and Rec pursue the development of a multi-purpose park. The magnitude of the mountain bike portion of the project may necessitate SORBA funding from us to help design the trails.

Bill and Charlie opined that this year emphasis will be on the development of a master plan.

5. **Roan Mtn Community Park:** Erik provided a draft budget for 2016 for the Roan Mountain Community Park and an O&M plan for 2016.
6. **Community Survey and Public Input meeting results:** Erik and Charlie briefly discussed the results of the Survey that was provided to members electronically. Written copies of the survey were also provided to members that requested. **Charlie made a proposal that the Park and Recreation Board formally accept the survey. Erik seconded. The proposal passed unanimously.**
7. **Adventure Tourism:** The Adventure Tourism proposal is on hold due to pending changes in the current law.
8. **Pocket Parks:** No change in status. The board continues to seek out potential properties and interested community groups.
9. **Community Tour:** J.R. will propose a date and area for the next community tour
10. **Welcome Signs:** J.R. discussed several concepts for welcome signs. The effort will require significant partnership with the Chamber of Commerce. He was asked to bring a proposal to next month's meeting.
11. **Tweetsie Trail Extension:** Johnson City would not allow the use of the text portion of their logo. The term "Tweetsie Trail" is copyrighted. Chris Schuettler provided an updated draft for signage. Four wording options were discussed for the signage. Five members eventually coalesced around the phrase Carter County Tweetsie Extension. **Bill made a motion that our efforts and the road signage be renamed "Carter County Tweetsie Extension" Randall seconded. The motion passed unanimously.**

NEW BUSINESS:

1. **Overmountain Victory Trail:** Ken reported on a recent meeting to discuss efforts to develop a Master Plan for the OVTA in Tennessee. Carter County Parks and Rec, Elizabethton Parks and Rec, Carter County Planner and entities within Sullivan County will all likely have to contribute to funding the Master Plan. A lead agency will also be required. The Master Plan is a necessary step to apply for potential grants which could improve trails with Carter County.
2. **Website update:** The website is up and functioning. We need more pictures. Ken also discussed the potential to add a capability to have individual members edit their assigned pages. The modification would cost \$320.00. **Erik mad a motion that the suggested modification be funded for \$320.00. Jeff seconded. VOTE:**

Leon Humphrey (Mayor)	Absent	Randall Jenkins (Commission Liaison)	YES	William Birchfield (1)	YES
Erik Anderson (2)	YES	Vacant		Jeff Smythe (4)	YES
Ken Gough (5)	YES	J.R Campbell (6)	YES	Charlie Mattioli (7)	YES
Jim Hughes (8)	Absent				

The motion passed unanimously.

3. **Tweetsie Extension in Roan Mountain area:** Chris discussed three potential routes for further extending the Carter County Tweetsie Extension from Railroad Grade eventually to the Roan Mountain Community Park. The potential routes were discussed from a safety, cost and budget year perspective. The project will be part of next year's project list.
4. **Road Cycling:** The Grant request for Road marking has been submitted to TDOT. The grant would fund signage as well as stencils which can be used for future projects. Our match will be approximately \$1,350.

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5. **Budget Workshop:** Ken led a budget workshop discussion. A strawman listing of potential projects and funding for FY 16/17 were identified and discussed. This list will be finalized at the March meeting and become the basis for the Parks and Rec budget submission.
6. **NEXT MEETING:** The next meeting will be March 3rd 2016 at 7:00 PM in the County Courthouse.

ADJOURNMENT:

The Chairman closed the Meeting at 10:10 PM

Respectfully submitted,
Erik Anderson
Secretary