

FINANCIAL MANAGEMENT COMMITTEE

February 6, 2013

8:30 am

PRESENT: Jo Ann Blankenship, Tom Bowers, Jack Perkins, Pat Hicks, Russell Kyte, Mayor Humphrey and Dr. Kevin Ward.

The meeting was called to order by Jo Ann Blankenship.

Quorum present.

Motion made by Pat Hicks second by Tom Bowers, to approve the agenda. Motion carried.

Motion made by Russell Kyte second by Mayor Humphrey to approve the January 9, 2013 minutes. Motion carried.

Old Business

- **Update on Saratoga:** Finance Director Ingrid Deloach stated the technology review performed by Saratoga Technologies revealed most computers in the Finance Department are in need of replacement. Saratoga is preparing quotes on the equipment; however, the Finance Department will also begin the process of getting quotes on new computers from several sources. Mrs. Deloach said she did not think all computers need to be replaced immediately but it would be wise to start phasing in new equipment. Mrs. Deloach also stated she had received the first service bill from Saratoga for printer repairs. She has asked Saratoga for clarification as to what is covered under the maintenance agreement so she can make an informed decision about the continuation of the printer maintenance agreement.

New Business

- **State Inmate Reimbursement:** Trustee Randal Lewis explained that the County received a reimbursement of \$35.00 a day for every state inmate housed at the Carter County Detention Center during fiscal year 2011-2012. The daily reimbursement rate was increased to \$37.00 for fiscal year 2012-2013. Mr. Lewis said these funds are deposited via direct deposit on a monthly basis. Commissioner John Lewis asked how the partial tax payments are going. Randal stated many people seem to be very appreciative of the program. Randal said he is very pleased with the current tax collection rate of 53 percent. Mayor Humphrey inquired about tax sales. Jo Ann Blankenship stated she will ask Clerk and Master Melissa Moreland to come to the March Financial Management meeting to discuss tax sales.
- **Review of Travel Policy:** Needs further review by the Carter County School Board. The Travel Policy also needs to provide guidance on accident reporting and parking fees. Discussion of the Travel Policy will be postponed until the March Financial Management meeting.
- **June 30, 2012 Audit Report-** Finance Director Ingrid Deloach reviewed the audit findings with the committee. See findings attached, a copy of the full audit report can be found on the website for the Tennessee Comptroller of the Treasury, Division of Local Government Audit. Mrs. Deloach also said the Audit Committee will have a meeting in March. John Lewis stated his concern with the recurring findings in the office of the Circuit and General Sessions Courts Clerk.
- **Recent Bids:** Finance Director Ingrid Deloach reviewed a list of recent bids. Jo Ann Blankenship said County Attorney Keith Bowers received a letter from Morton & Morton challenging the Landfill truck scale bid.

- **County General Update:** Mayor Humphrey stated Swimming Pool Rd and several surrounding roads have been flooded as a result of heavy rain. Mayor Humphrey has contacted the Natural Resource Conservation Service who will visit the area to assess the issue. Mayor Humphrey stated he has been very pleased with the quick response of NRCS. He also added there is a possibility the County could get a 75% grant to mitigate the flooding problem in the area.
- **County Highway Department Update:** Jack Perkins said he has used several hundred tons of salt over the last two weeks. He will check the Highway Department's salt supply tomorrow to see what is needed. John Lewis thanked the Highway Department for keeping the roads safe in the sixth district.
- **County School Department Update:** Interim Director of Schools Dr. Kevin Ward stated the Education Committee will be meeting today at 10:00.
- **Tom Bowers:** Richard Winters is in the ICU at the Veterans Administration hospital. He requested everyone keep Mr. Winters and his family in their thoughts.
- **Pat Hicks:** No report.
- **Russell Kyte:** asked if the school mowing contract had saved any money. Finance Director Ingrid DeLoach said the contract would have saved approximately \$50,000 over one year. These services are being let out for bids again and she hopes to see similar savings.

Public Comments: John Lewis asked questions about workman's compensation insurance premiums. Roy Livingston requested a list of individuals currently on workman's comp, this information is protected under the Health Insurance Portability and Accountability Act and cannot be disclosed.

Respectfully submitted,

Christa Byrd

APPROVED


Jo Ann Blankenship, Approved for File