

BUDGET COMMITTEE

August 12, 2019

6:00 P.M.



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PRESENT: Willie Campbell, Patty Woodby, Charles VonCannon for Ronnie Trivett, Isaiah Grindstaff, Ross Garland, Travis Hill, Aaron Frazier and Kelly Collins
ABSENT: Ronnie Trivett
CALL TO ORDER: Ross Garland, Chairman
ROLL CALL: Quorum Present

Approval of Agenda: Chairman Garland amended the agenda adding Aaron Greer with BIS regarding the computer system in the County Clerk's Office, Layla Ward speaking on the project manager issue and Attorney Josh Hardin's presentation of a 911 contract. Motion was made by Aaron Frazier, seconded by Isaiah Grindstaff to approve the agenda with the added amendments. By voice roll call vote, motion carried.

Approval of Minutes: Motion was made by Kelly Collins, seconded by Travis Hill to approve the minutes of the July 8, 2019, meeting with two (2) corrections, a double dollars sign on page three (3) and Vice-Chair Travis Hill to Isaiah Grindstaff on page four (4). By voice roll call vote, motion carried.

Public Comments: none

Old Business:

- Aaron Greer, representing BIS, addressed the committee concerning the purchasing of new hardware (server and nine PC's) and their installation in the County Clerk's office. It was stated the new system would make the office more efficient and secure. The bid from BIS was in the amount of \$17,650.
- The consideration of the MOU with the State for an Electronic Monitoring Indigency Fund was addressed by the committee at this time. Patty Woodby stated Judge Bowers was not in support this matter and did not feel it was needed or necessary to be funded. On behalf of the Law Enforcement Committee, Vice-Chairman Brad Johnson stated they, along with several officers he had spoken with, also opposed the issue and felt it was a waste of taxpayer dollars. Chairman Garland stated the issue would no longer be considered.

New Business:

- Director of Schools, Dr. Ward, addressed the committee asking for their consideration in increasing the minimum wage for para-professional school employee. He stated he understood the Financial Management Committee had passed a motion for all new county full time employees be hired in at \$10.00 per hour. This was confirmed by Chairman Johnson but stated the motion did not include the school department. Dr. Ward said there were some school employees presently making approximately .50 - .60 less an hour. Dr. Ward stated he was only there tonight to get this issue on the Budget Committee's "table" for discussion himself with the School Board and future dialogue with the Finance and Budget Committees. As he had to leave the meeting early, Dr. Ward then asked if the School Department's Budget Amendments could be presented before he left. The following amendments were presented by Michael Kennedy for approval.
- School Department Budget Amendments: Motion was made by Patty Woodby, seconded by

Travis Hill to approve the General Purpose School Fund #141, Budget Amendment #1, Items #1 thru #11, with the exception of Item #2, in the amount of \$70,702.76. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	abstain	Kelly Collins	aye

- Motion was made by Travis Hill, seconded by Patty Woodby to approve General Purpose School Fund #141, Budget Amendment #1, Item #2 in the amount of \$9,000. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	abstain	Kelly Collins	aye

- Motion was made by Isaiah Grindstaff, seconded by Willie Campbell to approve School Federal Projects Fund #142, Original Budgets, in the amount of \$3,886,552.34. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	abstain	Kelly Collins	aye

- Motion was made by Kelly Collins, seconded by Patty Woodby to approve Central Cafeteria Fund #143, Budget Amendment #1, Item #1 in the amount of \$3,000. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Motion was made by Isaiah Grindstaff, seconded by Kelly Collins to approve General Purpose School Fund #141, Original Budget in the amount of \$302,893.22. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	abstain	Kelly Collins	aye

New Business, con't.:

- Brad Burke stated items on the agenda for the Sheriff's Department were not ready to be presented until the next meeting.
- On behalf of the Landfill Committee, Sonja Culler stated they had thought they were going to have to ask for additional money for the computer system to do the ticketing requested by the City for their contract. She stated Mr. Lyons had gone to Jefferson County to observe their computer set up as suggested by the Comptroller's Office. He stated the system would not only

help with the City's contract but also day to day activities of the landfill. Ms. Culler informed the committee they had come up with the money in the Landfill's budget and the budget amendment presented was now unnecessary. Mr. Lyons stated the computer system would cost less than \$9,000 plus installation fee. He also said there was a maintenance agreement in the amount of approximately \$700 per year.

- Brad Burke informed the committee that the county had received Unclaimed Funds from the State of Tennessee in the amount of \$183,409.66. He stated last year they reserved 20% of the money in case there was any future claims against the funds. He said if that was the case this year the 20% would be \$36,681.94 and the remainder of \$146,727.73 would be put in fund balance or appropriated. He stated the percentage withheld was up to the committee to vote on. It was asked if there were any urgent projects the funds could be used for and was told by Director Lyons that due to the recent fire at the recycling center and the fact presently there was no recycling program, he may have a major project in the future. Motion was made by Isaiah Grindstaff, seconded by Travis Hill to reserve 20% of the unclaimed funds to cover any future claims. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Road Superintendent Colbaugh presented an approved state-aid bridge replacement program contract for the Big Sandy Bridge over Stoney Creek. He stated the project had been bid out and awarded to Summers Taylor in the amount of \$293,347.00. He said a preconstruction conference would take place next week. Motion was made by Aaron Frazier, seconded by Travis Hill to approve the contract for the Big Sandy Bridge project. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Attorney Hardin addressed the 911 contract stating it was the exactly the same as last year with the only difference being the amount. He said the amount had already been approved and funded in the budget and this was just a formal agreement for the records that we do have a dispatching agreement with 911. Motion was made by Travis Hill, seconded by Patty Woodby to approve the 911 contract. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Attorney Hardin stated the Parks and Rec had applied for and received a \$25,000 grant from the Randy Boyd Foundation to help build the dog park. He stated, as a governmental entity, they had forwarded an agreement for the Mayor to sign stating we approved and will accept the grant. He further stated he thought Randy Boyd would be here on August 26, 2019, for a formal presentation. Motion was made by Aaron Frazier, seconded by Kelly Collins to approve

the agreement accepting the grant. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- On behalf of the Buildings/Grounds Committee, Layla Ward addressed the committee stating at the last meeting a motion was made and passed to request the Budget Committee to allocate funds to appoint a superintendent for project management to work on a part-time basis. She said they voted for applications to be submitted and reviewed by the full commission and the the appointment made by the commission. She stated there was no recommendation on numbers. Essentially the motion would replace Chris Schuettler as project manager.

Sonja Culler stated as a matter of information, the Animal Shelter had a \$10,000 donation to finish enclosing the “catio” but nothing can be done with it as the shelter had no project manager in place. Shelter Director Shannon Posado stated there were two (2) donations pending that could not be made for the same reason.

The request from the Buildings/Grounds Committee began a lengthy discussion on the hiring of a part-time project manager. It was stated the Buildings/Grounds Committee would be responsible for drafting the job description, qualifications, etc. According to TCA 5-7-107, the Mayor was responsible for county buildings and the project manager would answer directly to him. It was realized the position would have to be advertised and there was no way possible the position could be filled in less than thirty (30) days. As the shelter issue was time sensitive, Ms. Posado stated they could not wait that long. As the increase in the Planning Budget to allow Chris Schuettler to take on the task of project manager for the county had been voted down by the full commission, the county presently had no project manager at all. Chairman Garland urged the committee to try to find a solution and opened the floor for any suggestions. It was stated the position may fall in the Mayor's lap to which he was agreeable to speak with the shelter donors to try and fix that situation, but a project manager still would have to be hired. Dr. Acuff stated there was previously a motion made, seconded and then withdrawn, offering a set amount for a time period of three (3) months be given to Chris Schuettler to oversee the projects until a new project manager was hired. He suggested if they could “beg” Mr. Schuettler to reconsider that it may get them out of the present problems. Brad Johnson stated it was going to cost a lot more in the long run to hire a part-time project manager than the request made by Mr. Schuettler to do the job the commission previously voted down. Chris Schuettler agreed to stay on as project manager for the animal shelter if they would put \$8,000 in his budget as a salary line item. He stated he would see the project through with this position ending June 30, 2020, if the Planning Committee gave their approval. Atty. Hardin stated this was possible if additional duties were added to his job description, also approved by the Planning Committee, with the additional salary removed at the end of the fiscal year if his services were no longer needed. Aaron Frazier read a Construction Project Manager Job Description template he found on the internet to the committee. After more discussion, motion was made by Aaron Frazier, seconded by Willie Campbell to advertise for a part-time employee to be paid an hourly wage to perform the duties of project manager as requested by the county and to be appointed by the full Commission. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	nay	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	nay

Motion was made by Patty Woodby, seconded by Willie Campbell to set aside funds from the unclaimed funds discussed earlier to be earmarked to fund the salary of the project manager to be taken from account #44170, miscellaneous refunds. The suggested amount was \$30,000. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	nay

Once again Sonja Culler asked "what is the time line?" and stated the shelter is going to have to turn down donations because they have no project manager. Shannon Posada questioned why they would not approve Chris Schuettler to continue overseeing the shelter project as he was familiar with what was going on there and could get it fixed. She also stated she was told people in the city wanted to make donations and asked what the City must think of this situation. Chairman Garland stated it looked like it was not going to work out with Chris Schuettler being paid to continue being project manager at the shelter and asked if the Mayor would be willing to take over this position on a short term basis. The Mayor replied he was no project manager but would make every effort to do the best he could. At the suggestion of several committee members, Chairman Garland moved on with the agenda.

Budget Amendments con't.

- Motion was made by Aaron Frazier, seconded by Travis Hill to approve General Fund #101, Budget Amendment #1, Items #1 thru #10 in the amount of \$160,244.18. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Motion was made by Travis Hill, seconded by Aaron Frazier to approve Solid Waste/Sanitation Fund #116, Budget Amendment #1, Item #1 in the amount of \$8,500.00. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Motion was made by Aaron Frazier, seconded by Kelly Collins to approve Drug Control Fund #122, Budget Amendment #1, Item #1 in the amount of \$2,112.00. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye

Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Motion was made by Aaron Frazier, seconded by Patty Woodby to approve Highway/Public Works Fund #131, Budget Amendment #1, Items #1 thru #2 in the amount of \$461,391.85. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Motion was made by Isaiah Grindstaff, seconded by Aaron Frazier to approve the Walmart donations to the Animal Shelter for the month of July 2019, in the amount of \$688.52. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Motion was made by Travis Hill, seconded by Kelly Collins to approve the donations for the month of July 2019, to the Animal Shelter in the amount of \$4,040.00, the Drug Fund in the amount of \$176.10 and Carter County Schools in the amount of \$14,000.00. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Motion was made by Kelly Collins, seconded by Isaiah Grindstaff to approve the donation to the Road Department by Claude Guinn of 4,960 tons of unclassified fill material to be used to stabilize the slope on Andrew Finney Road estimated at \$24,800. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- At this time Planning Director Chris Schuettler presented his budget amendments stating they were reallocations within his budget. Due to the fact these amendments were not submitted in a timely manner and the committee had no time to consider them, motion was made by Travis Hill to not approve the amendments. His motion received no second. Patty Woodby asked for Brad Burke's opinion. He stated the full commission had approved for him to put the funds in the appropriate categories and made an effort to explain why this needed to be done. Based on his opinion, motion was made by Isaiah Grindstaff, seconded by Willie Campbell to approve the Planning Committee's amendments. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	pass	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	nay

Aaron Frazier aye Kelly Collins aye

- After approval of the Finance Director that it could legally be done, motion was made by Aaron Frazier, seconded by Kelly Collins to allocate funds from account #44170 in the amount of \$3,000 to the Animal Shelter Board for the acquisition of a project manager of their choosing to complete current projects until the remainder of this calendar year. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Charles VonCannon	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	nay
Aaron Frazier	aye	Kelly Collins	aye

- Mayor Barnett informed the committee he had been talking with a man with the TWRA about the county possibly purchasing the boat ramp at Blevins Road. Aaron Frazier told him he needed to present the matter to the Parks/Rec Board for research.

On motion by Kelly Collins, seconded by Aaron Frazier and by voice roll call the meeting adjourned.

Respectfully submitted,

Approved for entry:

Suzi Wallace

Ross Garland, Chairman