

**BUDGET COMMITTEE**

**December 4, 2017**

**6:00 P.M.**

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**PRESENT: Robert Acuff, Al Meehan, Ronnie Trivett, L.C. Tester, Ross Garland, John Lewis, Collins and Sonja Culler**

**ABSENT: None**

**CALL TO ORDER: Meeting called to order by Chairwoman Sonja Culler**

**ROLL CALL: Quorum Present**

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**Before the agenda was approved, Chairwoman Culler stated there were two (2) items that needed to be added. She stated Captain Smith wished to address the committee and an issue at the Animal Shelter needed to be added.**

- **Approve Agenda: Motion was made by John Lewis, seconded by Al Meehan to adopt the agenda as amended. By voice roll call motion carried.**
- **Approval of Minutes of November 13, 2017 Meeting: Motion was made by John Lewis, seconded by Al Meehan to approve the minutes as presented. By voice roll call motion duly carried.**
- **Public Comments: None**
- **Old Business: On behalf of the Park & Recreation Board, Chris Schuettler presented an appraisal of the property in the Gap Creek area discussed at the last meeting. This property, designated for a park to include ball fields, walking trails, dog park, etc., was appraised by Randall Birchfield Real Estate for \$112,000. Mr. Schuettler discussed the funds available for the purchase and requested the committee approve the purchase and the transfer of \$44,000 to the Parks & Recreation budget for said purchase. Motion was made by John Lewis, seconded by Al Meehan to approve the \$44,000 to be taken from Fund Balance. Roll call vote as follows:**

Robert Acuff	Aye	Al Meehan	Aye
Ronnie Trivett	Aye	L. C. Tester	Aye
Ross Garland	Aye	John Lewis	Aye
Sonja Culler	Aye	Kelly Collins	Aye

**As funds for this project coming from the Park and Recreation budget would have to be transferred from Fund Balance to Land by an amendment, motion was made by Robert Acuff, seconded by Ross Garland to approve the amendment. Roll call vote as follows:**

Robert Acuff	Aye	Al Meehan	Aye
Ronnie Trivett	Aye	L. C. Tester	Aye
Ross Garland	Aye	John Lewis	Aye
Sonja Culler	Aye	Kelly Collins	Aye

- **New Business:** Mayor Humphrey addressed the new courthouse security system project initiated by the Courthouse Security Commission, stating the cost for the architectural design was \$8,000 and would have to be completed before this project could be put out for bids. Motion was made by Ronnie Trivett, seconded by Ross Garland to take the funds from the reserve in Litigation Tax and allocate them for the courthouse single point of entry architect fees. Roll call vote as follows:

Robert Acuff	Nay	Al Meehan	Aye
Ronnie Trivett	Aye	L. C. Tester	Aye
Ross Garland	Aye	John Lewis	Aye
Sonja Culler	Nay	Kelly Collins	Aye

Financial Director, Christa Byrd, requested that any questions or input concerning the 18-19 budget process any commissioner may have be given to her. She stated any suggestions that would help with the budget process would be considered. It was suggested all office holders present their budget and each line item be discussed individually.

On behalf of the Sheriff's Department, Captain Smith requested a transfer of \$24,720 from the Drug Fund to lease three (3) vehicles to be used by the department's drug agents. He stated six (6) vehicles seized from illegal drug dealers would be sold to help pay for some of this expense. Motion was made by Ronnie Trivett, seconded by Al Meehan to approve this request. Roll call vote as follows:

Robert Acuff	Aye	Al Meehan	Aye
Ronnie Trivett	Aye	L. C. Tester	Aye
Ross Garland	Aye	John Lewis	Aye
Sonja Culler	Aye	Kelly Collins	Aye

After much discussion regarding the installation of dog runs at the Animal Shelter, motion was made by Ronnie Trivett, seconded by Al Meehan, to transfer \$14,460 from the "Snoopy Fund" in the shelter's budget to the Architects line item to pay for the dog run architectural fees. Roll call vote as follows:

Robert Acuff	Aye	Al Meehan	Aye
Ronnie Trivett	Aye	L. C. Tester	Aye
Ross Garland	Aye	John Lewis	Aye
Sonja Culler	Aye	Kelly Collins	Aye

Eric Anderson, Vice-President of the Roan Mountain Recreational Foundation, requested funds to replace fences destroyed in the October flood and remove the handicapped fishing pier at the Roan Mountain Park. He stated this would allow the park to be safely used until the next budget's fiscal year as the Park and Recreation Budget was unable to fund this expenditure at this time. Motion was made by Ronnie Trivett, seconded by John Lewis to transfer the \$6,714 requested from Fund Balance to Parks and Recreation to pay for the park's repairs. Roll call vote as follows:

Robert Acuff	Aye	Al Meehan	Aye
Ronnie Trivett	Aye	L. C. Tester	Aye
Ross Garland	Aye	John Lewis	Aye
Sonja Culler	Aye	Kelly Collins	Aye

As this budget transfer was an amendment and needed to be approval by the committee, motion was made by Ronnie Trivett, seconded by Al Meehan to approve the amendment.

**Roll call vote as follows:**

<b>Robert Acuff</b>	<b>Aye</b>	<b>Al Meehan</b>	<b>Aye</b>
<b>Ronnie Trivett</b>	<b>Aye</b>	<b>L. C. Tester</b>	<b>Aye</b>
<b>Ross Garland</b>	<b>Aye</b>	<b>John Lewis</b>	<b>Aye</b>
<b>Sonja Culler</b>	<b>Aye</b>	<b>Kelly Collins</b>	<b>Aye</b>

- **General Fund 101 Amendment #5: Items#1 thru #9. Item #4 was removed. Motion was made by Ross Garland, seconded by John Lewis to approve as presented. Roll call vote as follows:**

<b>Robert Acuff</b>	<b>Aye</b>	<b>Al Meehan</b>	<b>Aye</b>
<b>Ronnie Trivett</b>	<b>Aye</b>	<b>L. C. Tester</b>	<b>Aye</b>
<b>Ross Garland</b>	<b>Aye</b>	<b>John Lewis</b>	<b>Aye</b>
<b>Sonja Culler</b>	<b>Aye</b>	<b>Kelly Collins</b>	<b>Aye</b>

- **Drug Fund 122 Amendment #5: Item #1. Motion was made by Robert Acuff, seconded by John Lewis to approve as presented. Roll call vote as follows:**

<b>Robert Acuff</b>	<b>Aye</b>	<b>Al Meehan</b>	<b>Aye</b>
<b>Ronnie Trivett</b>	<b>Nay</b>	<b>L. C. Tester</b>	<b>Aye</b>
<b>Ross Garland</b>	<b>Aye</b>	<b>John Lewis</b>	<b>Aye</b>
<b>Sonja Culler</b>	<b>Aye</b>	<b>Kelly Collins</b>	<b>Aye</b>

- **General Purpose Schools 141 Amendment #6: Item #1. Motion was made by L. C. Tester seconded by John Lewis to approve as presented. Roll call vote as follows:**

<b>Robert Acuff</b>	<b>Aye</b>	<b>Al Meehan</b>	<b>Aye</b>
<b>Ronnie Trivett</b>	<b>Aye</b>	<b>L. C. Tester</b>	<b>Aye</b>
<b>Ross Garland</b>	<b>Aye</b>	<b>John Lewis</b>	<b>Aye</b>
<b>Sonja Culler</b>	<b>Aye</b>	<b>Kelly Collins</b>	<b>Aye</b>

**Mayor Humphrey informed the committee as the result of the resolution presented to TDOT to enter into a relationship with Carter County for the 27-28 acres at Happy Valley, they were entertaining entering into a 15 year lease with the county. He stated there were contingencies and the matter would have to be brought before the Budget Committee and the full Commission. This acreage is being considered for a multi-sports park complex.**

**On motion by Ronnie Trivett, seconded by John Lewis court was adjourned.**

**Carter County**  
**General Fund 101**  
**Budget Amendment #5**  
**11-Dec-17**

Item #1	49700 Insurance Recovery		\$ 6,090.23	Increase
	54110-336 Maintenance & Repair-Vehicles	\$ 6,090.23		Increase

Recognize insurance reimbursement for damage to 2008 Ford Crown Vic & 2015 Ford Taurus.

Item #2	34625-032 Reserved for Sheriff-Auction		\$ 400.00	Increase
	47990 Other Direct Federal Revenue		\$ 400.00	Increase

Recognize inmate Social Security payments.

Item #3	46870 Emergency Hospital-Prisoners		\$ 2,412.00	Increase
	54210-507 Medical Claims	\$ 2,412.00		Increase

Recognize refund of state prisoner medical costs.

<del>Item #4</del>	<del>44140 Contracted Services</del>		<del>\$ 2,864.54</del>	<del>Increase</del>
	<del>54110-306 Deputy(s)</del>	<del>\$ 2,131.93</del>		<del>Increase</del>
	<del>54110-201 Social Security</del>	<del>\$ 156.30</del>		<del>Increase</del>
	<del>54110-204 Retirement</del>	<del>\$ 470.61</del>		<del>Increase</del>
	<del>54110-212 Employer Medicare</del>	<del>\$ 45.70</del>		<del>Increase</del>
<del>Allocate for Waiver Deputy Penna</del>				

Item #5	44170 Misc. Refunds		\$ 95.00	Increase
	54110-399 Other Contracted Services	\$ 95.00		Increase

Recognize refund for Sheriff's Department.

Item #6	44170 Misc. Refunds		\$ 499.50	Increase
	54110-336 Maintenance and Repair Services - Equipment	\$ 499.50		Increase

Recognize City of Elizabethton fingerprint reimb.

Item #7	44170 Misc. Refunds		\$ 300.00	Increase
	54110-353 Towing Services	\$ 300.00		Increase

Recognize tow bill reimbursement- K. Campbell, A. Williams and M. Stanely.

Item #8	48610 Donations		\$ 4,500.00	Decrease
	54110-716 Rentals	\$ 4,500.00		Increase

Recognize calendar sales.

Item #9	34625-034 Securis Reserve		\$ 11,454.00	Decrease
	54110-716 Law Enforcement Equipment	\$ 11,454.00		Increase

Allocate from Sheriff's reserve for upgrades to jail camera system.

	Total	\$ 25,750.73	\$ 25,750.73	
* Item 4 was removed.	Amount from Fund Balance		\$	

**Carter County**  
**General Fund 101**  
**Budget Amendment #6**  
**11-Dec-17**

<b>Item #1</b>	39000 Unassigned Fund Balance	\$ 44,000.00	Decrease
	56700-590 Transfers to Other Funds	\$ 44,000.00	Increase

**Transfer from General Fund Balance to Parks & Rec for purchase of land.**

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<b>Item #2</b>	34154 Lit. Tax-Jail, Workhouse, Courthouse	\$ 8,000.00	Decrease
	51800-304 Architects	\$ 8,000.00	Increase

**Allocate for courthouse single point of entry architect fees.**

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<b>Item #3</b>	39000 Unassigned Fund Balance	\$ 6,714.00	Decrease
	56700-590 Transfers to Other Funds	\$ 6,714.00	Increase

**Transfer from General Fund Balance to Parks & Rec flood damage not covered by insurance.**

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<b>Item #4</b>	34551 Reserved for Animal Shelter "Snoop Fund"	\$ 14,860.00	Decrease
	55120-304 Architects	\$ 14,860.00	Increase

**Allocate for dog run architect fees.**

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	Total	\$ 73,574.00	\$ 73,574.00
	Amount from Fund Balance		\$ 50,714.00

**Carter County**  
**Drug Fund 122**  
**Budget Amendment #5**  
**11-Dec-17**

<b>Item #1</b>	46810 Donations		\$ 367.60	Increase
	54110-401 Animal Food & Supplies	\$ 367.60		Increase

**Recognize donation for K-9 expenses.**

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Total            \$ 367.60    \$ 367.60

**Carter County**  
**Drug Fund 122**  
**Budget Amendment #6**  
**11-Dec-17**

<b>Item #1</b>	39000 Unassigned Fund Balance	\$ 24,720.00	Decrease
	54110-718 Motor Vehicles	\$ 24,720.00	Increase

**Allocate for the lease of three SUVs.**

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<b>Total</b>	<b>\$ 24,720.00</b>	<b>\$ 24,720.00</b>
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**Carter County**  
**General Purpose School Fund 141**  
 Amendment #6  
 19-Dec-17

<b>Item #1</b>	72250-355 Travel		\$ 7,500.00	Decrease
	72250-399 Other Contracted Services	\$ 10,000.00		Increase
	72250-524 In-Service/ Staff Development		\$ 2,500.00	Decrease

**Reallocate within the Technology budget.**

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Total            \$ 10,000.00    \$ 10,000.00

From Fund Balance                                        \$ -



**Carter County**  
**Sports & Recreation Fund 123**  
**Budget Amendment #1**  
**11-Dec-17**

Item #1	49800 Transfers In		\$ 44,000.00	Increase
	39000 Unassigned Fund Balance		\$ 6,000.00	Decrease
	56700-715 Land	\$ 50,000.00		Increase

**Allocate funds for purchase of land.**

Item #2	49800 Transfer In		\$ 6,714.00	Increase
	56700-599 Other Charges	\$ 6,714.00		increase

**Transfer from General Fund Balance to Parks & Rec flood damage not covered by insurance.**

Total	\$ 56,714.00	\$ 56,714.00
Amount from Fund Balance		\$ 6,000.00

GENERAL FUND BALANCE

BEGINNING JULY 1, 2016	\$ 6,468,369.03
PLUS: REVENUE	\$17,629,460.07
MINUS: EXPENDITURES	\$17,538,459.06
MINUS: RESERVES	\$ 316,236.40
<b>ENDING BALANCE JUNE 30, 2017</b>	<b>\$ 6,243,133.64</b>

**BEGINNING JULY 1, 2017**                    **\$ 6,243,133.64**

Items taken from Fund Balance in 2017-18

Amount to balance budget	\$ 438,202.66
Auto Repair	\$ 8,505.91
Public Records Coordinator	\$ 15,000.00
Animal Control	\$ 30,000.00
Tobacco Settlement	\$ 41,933.82
Hazard Mitigation	\$ 11,474.74
Estimated Reserves:	\$ 315,000.00
<b>Estimated Ending Funding</b>	<b>\$ 5,383,016.51</b>

## GENERAL FUND BALANCE

BEGINNING JULY 1, 2016	\$ 6,468,369.03
PLUS: REVENUE	\$17,629,460.07
MINUS: EXPENDITURES	\$17,538,459.06
MINUS: RESERVES	\$ 316,236.40
<b>ENDING BALANCE JUNE 30, 2017</b>	<b>\$ 6,243,133.64</b>

**BEGINNING JULY 1, 2017** \$ 6,243,133.64

### Items taken from Fund Balance in 2017-18

Amount to balance budget	\$ 438,202.66
Auto Repair	\$ 8,505.91
Public Records Coordinator	\$ 15,000.00
Animal Control	\$ 30,000.00
Tobacco Settlement	\$ 41,933.82
Hazard Mitigation	\$ 11,474.74
Parks & Rec-Purchase of Land (Requested)	\$ 44,000.00
Parks & Rec-Flood Damage (Requested)	\$ 6,714.00
Estimated Reserves:	\$ 315,000.00
<b>Estimated Ending Funding</b>	<b>\$ 5,332,302.51</b>

