

BUDGET COMMITTEE

May 12, 2014

5:15 PM

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**PRESENT:** William Armstrong, Charlie Bayless, Tom Bowers, Nancy Brown, Steve Chambers, Sonja Culler, Lawrence Hodge, and Harry Sisk.

The meeting was called to order by Harry Sisk.

Quorum present.

Motion made by Steve Chambers, second by Tom Bowers to adopt the agenda with the addition of Solid Waste request. Motion carried.

Motion made by Sonja Culler, second by William Armstrong to approve the minutes from the March 10, 2014 meeting. Motion carried.

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- **Donations:** Motion was made by Tom Bowers, second by William Armstrong to accept \$1,000.00 donated to the Clean Team and \$828.71 donated to the Animal Shelter during March and April 2014. Motion carried.
- **Amendment to State Inmate Contract:** Finance Director Ingrid Deloach presented the amended State prisoner board contract. She said this amendment increases the State's maximum liability to \$1,096,200 for fiscal year 2014-2015.

Motion was made by Lawrence Hodge, second by Nancy Brown to accept the Amendment to State Inmate Contract as presented. Motion carried.

- **Workforce Development Complex Rent Request:** Director of the Workforce Development Complex Kim Edgers said the back building, which houses Northeast State at Elizabethton, is in dire need of a new roof. Ms. Edgers asked for the \$41,000 annual rent Workforce Development pays the County to be forgiven for four years so those funds can be put towards a new roof. Ms. Edgers has gotten several bids for replacing the roof with pricing for a fifteen year warranty being \$152,000. She stated the original roof is letting some water into the building which has caused structural damage. Ms. Edgers noted part of the roof has already been replaced at a cost of \$49,000. Steve Chambers said the County is fortunate to have Northeast State in the community.

Motion was made by Steve Chambers, second by Tom Bowers to forgive Workforce Development's rent for four years allowing for a new roof to be purchased for building #2. A voice roll call was as follows:

Bill Armstrong	Aye	Steve Chambers	Aye
Charlie Bayless	Aye	Sonja Culler	Aye
Tom Bowers	Aye	Lawrence Hodge	Aye
Nancy Brown	Aye	Harry Sisk	Aye

Motion carried.

- **General Fund 101 Amendment #7 Items 1-20:** Mrs. Deloach pointed out the last three items in the amendment are coming from fund balance. She stated these are line items that were cut for the 2013-2014 budget.

Motion was made by Lawrence Hodge, second by Charlie Bayless to approve General Fund Amendment #7 for a total of \$193,652.35 with \$82,000 coming from fund balance.

A voice roll call was as follows:

Bill Armstrong	Aye	Steve Chambers	Aye
Charlie Bayless	Aye	Sonja Culler	Aye
Tom Bowers	Aye	Lawrence Hodge	Aye
Nancy Brown	Aye	Harry Sisk	Aye

Motion Carried

- **Health Department Fund 117 Amendment #1 with 1 Item:** Motion by Nancy Brown, second by Sonja Culler to approve Health Department Fund 117 Amendment #1 for a total of \$6,694.11. Motion carried
- **General Purpose School Fund 141 Amendment #5 with 1 Item:** Nancy Brown asked what this amendment is for. Ingrid Deloach said the amendment is for recognize an insurance reimbursement for a totaled school bus. Ms. Brown said she would like details on how the bus was damaged.

Motion by Sonja Culler, second by William Armstrong to approve General Purpose School Fund 141 Amendment #5 for a total of \$16,507.23. Motion carried

- **General Purpose School Fund 141 Amendment #6 Items 1-3:** Motion by Sonja Culler, second by Steve Chambers to approve General Purpose School Fund 141 Amendment #6 for a total of \$182,193.82. Motion carried
- **General Purpose School Fund 141 Amendment #7 with 2 Items:** Motion by Lawrence Hodge, second by Sonja Culler to approve General Purpose School Fund 141 Amendment #7 for a total of \$67,222.96. Motion carried
- **Federal Projects Fund 142 Amendment #5 with 2 Items:** Motion by Steve Chambers, second by William Armstrong to approve Federal Projects Fund 142 Amendment #5 for a total of \$16,802.35. Motion carried
- **Federal Projects Fund 142 Amendment #6 with 2 Items:** Motion by Sonja Culler, second by Steve Chambers to approve Federal Projects Fund 142 Amendment #6 for a total of \$57,612.43. Motion carried
- **Solid Waste Request:** Finance Director Ingrid Deloach said the Landfill Committee recommended requesting the operating transfer. She presented a cash flow analysis for Solid Waste Fund showing cash balance of \$15,335.59 at the end of April. Mrs. Deloach pointed out the Landfill's bi-weekly payroll is approximately \$8,000. She stated the Landfill is within budget but has cash flow difficulties. The transfer will not be used to complete additional projects or increase Solid Waste's budget. Ingrid Deloach said this is why she would like for the transfer not to be in Solid Waste's budget in the future.

Motion was made by Lawrence Hodge, second by Sonja Culler to approve the landfill operating transfer of \$71,660.90. Motion carried.

- o **Public Comments:** No public comments were made.

Motion to adjourn was made by Sonja Culler with a second from Tom Bowers. Motion carried.

Respectfully submitted,

Christa Byrd

\_\_\_\_\_  
Harry Sisk,

Approved for File

**March 2014 Donations**

Animal Shelter Donation- Carolyn Wolfe	10.00
Animal Shelter Donation- Anonymous	21.71
Animal Shelter Donation- Monica Reyes for heartworm test	35.00
Animal Shelter Donation- Taylor Manning	25.00
Animal Shelter Donation- Mary Holden to cover Riah Vet Bill #214321	157.00
Animal Shelter Donation- Daniel Ornduff for Gracie	10.00
Animal Shelter Donation- Melissa Guy for Tiger	10.00
Animal Shelter Donation- Anonymous	5.00
Sheriff's Dept Clean Team- Advanced Disposal	1,000.00
Animal Shelter Donation- Joyce Butler	20.00
Animal Shelter Donation- Timothy Stanley	10.00
	<u>\$ 1,303.71</u>

**April 2014 Donations**

Animal Shelter Donation- Hampton High School	100.00
Animal Shelter Donation- Leisa Lusk	30.00
Animal Shelter Donation- Jill Bremer	25.00
Animal Shelter Donation- Anonymous	20.00
Animal Shelter Donation- Phyllis Meece: Bob Macey Memorial	20.00
Animal Shelter Donation- Sharon McQueen: Barbara Britt Memorial	100.00
Animal Shelter Donation- Kathy Buck: Barbara Britt Memorial	25.00
Animal Shelter Donation- Logan Brown	12.00
Animal Shelter Donation- J. Hardy	50.00
Animal Shelter Donation- Mike Lanthorn	100.00
Animal Shelter Donation- Bryan Burleson for Lucky	10.00
Animal Shelter Donation- Lenelle Crockett	25.00
Animal Shelter Donation- David Watson	8.00
	<u>\$ 525.00</u>

Total Animal Shelter Donations	\$ 828.71
Total Sheriff's Department Donations	\$ 1,000.00



## CONTRACT AMENDMENT COVER SHEET

Agency Tracking # 32904-20214	Edlson ID 33877	Contract #	Amendment # 1		
Contractor Legal Entity Name Carter County, Tennessee			Edlson Vendor ID 000000018		
Amendment Purpose & Effect(s) Increase Maximum Liability					
Amendment Changes Contract End Date: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		End Date: June 30, 2017			
TOTAL Contract Amount <u>INCREASE</u> or <u>DECREASE</u> per this Amendment (zero if N/A):			\$ 2,538,000.00		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2013	275,100.00				275,100.00
2014	275,100.00				275,100.00
2015	1,096,200.00				1,096,200.00
2016	1,118,400.00				1,118,400.00
2017	1,149,500.00				1,149,500.00
TOTAL:	3,914,300.00				3,914,300.00
American Recovery and Reinvestment Act (ARRA) Funding: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				CPO USE	
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.					
Speed Chart (optional)		Account Code (optional)			

**AMENDMENT ONE  
OF CONTRACT 32904-20214**

This Amendment is made and entered by and between the State of Tennessee, Department of Correction, hereinafter referred to as the "State" and Carter County, Tennessee, hereinafter referred to as the "Contractor." For good and valuable consideration, the sufficiency of which is hereby acknowledged, it is mutually understood and agreed by and between said, undersigned contracting parties that the subject contract is hereby amended as follows:

- 1. Contract section C.1. is deleted in its entirety and replaces with the following:

C.1. **Maximum Liability.** In no event shall the maximum liability of the State under this Contract exceed three million nine hundred fourteen thousand three hundred dollars (\$3,914,300.00). The payment rates in section C.3 shall constitute the entire compensation due the Contractor for all service and Contractor obligations hereunder regardless of the difficulty, materials or equipment required. The payment rates include, but are not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not entitled to be paid the maximum liability for any period under the Contract or any extensions of the Contract for work not requested by the State. The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the State requests work and the Contractor performs said work. In which case, the Contractor shall be paid in accordance with the payment rates detailed in section C.3. The State is under no obligation to request work from the Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract.

**Required Approvals.** The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

**Amendment Effective Date.** The revisions set forth herein shall be effective July 1, 2014. All other terms and conditions of this Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

CARTER COUNTY, TENNESSEE:

\_\_\_\_\_  
LEON HUMPHREY, MAYOR DATE

\_\_\_\_\_  
PRINTED NAME AND TITLE OF SIGNATORY (above)

DEPARTMENT OF CORRECTION:

**Carter County  
General Fund 101  
Budget Amendment #7**

Item # 1	40110 Current Property Tax		\$	26,289.00	Decrease
	51300-540 Tax Relief		\$	26,289.00	Increase

2013 Tax Relief

Item #2	41590 Other Permits		\$	13,530.00	Decrease
	58900-316 Permits		\$	13,530.00	Increase

State Building Permits

Item #3	44170 Miscellaneous Refunds		\$	600.00	Decrease
	55110-353 Tow-in Services		\$	600.00	Increase

Various tow-in service refunds-Sheriff's Dept.

Item #4	44170 Miscellaneous Refunds		\$	2,280.00	Decrease
	54110-716 Law Enforcement Equipment		\$	2,280.00	

State of Tennessee-Handgun background checks-Sheriff's Dept.

Item #5	49700 Insurance Recovery		\$	2,644.43	Decrease
	54110-338 Maintenance/Repairs-Vehicles		\$	2,644.43	Increase

Recognize insurance reimbursement from TNRMT for accident.

Item #6	43395 Sexual Offenders Reg Fee		\$	700.00	Decrease
	54110-599 Other Charges		\$	700.00	Increase

Fees for State Sexual Offenders-Sheriff's Dept.

Item #7	51500-499 Other Supplies & Materials		\$	4,900.00	Decrease
	51500-348 Postage		\$	1,300.00	Increase
	51500-351 Rentals		\$	1,100.00	Increase
	51500-355 Travel		\$	2,500.00	Increase

Reallocate funds within Election Commission Budget.

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Item #8	41120 Animal Registration		\$	3,880.00	Decrease
	55120-399-81 Other Contracted Services	\$	3,880.00		Increase

Allocate funds received for spay/neuter fees through the Humane Society.

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Item #9	48610 Donations		\$	157.00	Decrease
	55120-413 Drugs and Medical Supplies	\$	157.00		Increase

Allocate donations for vet bill of injured Spitz.

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Item #10	44540 Sale of Property		\$	240.00	Decrease
	55120-413 Drugs and Medical Supplies	\$	240.00		Increase

Allocate proceeds for euthanasia supplies.

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Item #11	41120 Animal Registration		\$	35.00	Decrease
	55120-599 Other Charges	\$	35.00		Increase

Transfer fees for the refund of adoption of dog.

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Item #12	48610 Donations		\$	202.00	Decrease
	55120-413 Drugs and Medical Supplies	\$	202.00		Increase

Allocate donations for vet bill of injured Lab.

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Item #13	48610 Donations		\$	300.00	Decrease
	55120-413 Drugs and Medical Supplies	\$	300.00		Increase

Allocate donations for vet bill of injured Rottweiler.

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Item #14	54490-499 Other Supplies & Materials		\$	859.27	Decrease
	54490-425 Gasoline	\$	859.27		Increase

Reallocate funds within the EMA Budget.

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Item #15	47235 Homeland Security Grant		\$	48,435.65	Increase
	54490-499 Other Supplies & Materials	\$	19,819.66		Increase
	54490-599 Other Charges	\$	4,500.00		Increase
	54490-708 Communication Equipment	\$	5,659.84		Increase
	54490-719 Office Equipment	\$	8,082.60		Increase
	54490-790 Other Equipment	\$	10,373.55		Increase

Recognize Homeland Security Grant.

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Item #16	48610 Donations		\$	1,000.00	Decrease
	64000-599-90 Other Charges-Clean Team	\$	1,000.00		Increase

Recognize donation from Advanced Disposal for Clean Team.



Item #17	51100-191	Board & Committee Member Fees	\$	5,600.00		Increase
	51100-201	Social Security	\$		1,300.00	Decrease
	51100-204	State Retirement	\$		2,900.00	Decrease
	51100-212	Employer Medicare	\$		200.00	Decrease
	51100-320	Dues and Membership Fees	\$		700.00	Decrease
	51100-599	Other Charges	\$		500.00	Decrease

Reallocate funds within the Commission Budget.

Item #18	39000	Fund Balance			\$	17,000.00	Decrease
	51400-331	Legal Services	\$	17,000.00			Increase

Allocate additional funds for Legal Services.

Item #19	39000	Fund Balance			\$	35,000.00	Decrease
	58900-510	Trustee's Commission	\$	35,000.00			Increase

Allocate additional funds for Trustee's Commission.

Item #20	39000	Fund Balance			\$	30,000.00	Decrease
	54240-309	Contracts w/Government Agencies	\$	30,000.00			Increase

Allocate additional funds for Junvenile Detention.

Total \$ 193,652.35 \$ 193,652.35

**Carter County**  
**Health Department Fund 117**  
**Budget Amendment #1**

**Item #1**

49700	Insurance Recovery		\$ 6,694.11	Decrease
55110-335	Maintenance & Repair Services-Building	\$ 6,694.11		Increase

**To recognize insurance reimbursement for water damage to Health Department.**

**Carter County Schools**  
**General Fund 141**  
**Budget Amendment #5**

Item # 1	49700 Insurance Recovery		\$	16,507.23	Decrease
	72710-729-4003 Transportation Equipment	\$	16,507.23		Increase

**Recognize insurance reimbursement for wrecked bus.**

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Total \$ 16,507.23 \$ 16,507.23

**Carter County Schools**  
**General Fund 141**  
**Budget Amendment #6**

Item # 1	71200-429 Instructional Supplies & Materials		\$	4,000.00	Decrease
	71200-725 Special Education Equipment	\$		4,000.00	Increase

**Reallocate funds within the Special Education Budget.**

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Item #2	71300-116 Teachers		\$	30,000.00	Decrease
	71300-449 Textbooks	\$		17,871.05	Increase
	71300-730 Vocational Instructional Equip	\$		14,956.23	Increase
	71300-336 Maintenance & Repairs-Equip.		\$	5,000.00	Decrease
	71300-429 Instructional Supplies	\$		1,490.82	Increase
	71300-499 Other Supplies & Materials		\$	2,313.88	Decrease
	72230-336 Maintenance & Repairs-Equip.	\$		1,111.32	Increase
	72230-355 Travel	\$		51.49	Increase
	72230-499 Other Supplies & Materials		\$	86.94	Decrease
	72230-524 In-Service/Staff Development		\$	1,500.00	Decrease
	72230-599 Other Charges	\$		4,419.91	Increase
	72230-790 Other Equipment		\$	1,000.00	Decrease

**Reallocate funds within the Vocational Education Budget.**

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Item #3	34330 Reserved for Captial Outlay		\$	138,293.00	Decrease
	76100-708 Communication Equipment	\$		138,293.00	Increase

Allocate funds from Referendum Reserve for PA w/All Call Systems.

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	Total	\$	182,193.82	\$	182,193.82
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**Carter County Schools**  
**General Fund 141**  
**Budget Amendment #7**

Item #1	71200-163	Educational Assistants		\$	18,693.89	Decrease
	71200-201	Social Security		\$	5,984.00	Decrease
	71200-204	State Retirement		\$	4,971.00	Decrease
	71200-207	Medical Insurance		\$	19,423.31	Decrease
	71200-212	Employer Medicare		\$	1,398.71	Decrease
	71200-399	Other Contracted Services	\$	18,000.00		Increase
	71200-429	Instructional Supplies & Mtls	\$	22,470.90		Increase
	71200-725	Special Education Equipment	\$	10,000.00		Increase
	72220-201	Social Security		\$	775.15	Decrease
	72220-204	State Retirement		\$	3,419.12	Decrease
	72220-206	Life Insurance		\$	50.40	Decrease
	72220-207	Medical Insurance		\$	73.62	Decrease
	72220-208	Dental Insurance		\$	217.90	Decrease
	72220-210	Unemployment Compensation		\$	34.34	Decrease
	72220-212	Employer Medicare		\$	181.52	Decrease
	72220-524	In Service/Staff Development		\$	11,000.00	Decrease
	72220-355	Travel	\$	1,000.00		Increase
	72220-599	Other Charges	\$	3,717.71		Increase
	72220-362	Penalties	\$	34.34		Increase
	72220-499	Other Supplies & Materials	\$	11,000.00		Increase

**Reallocate funds within the Special Education Budgets.**

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Item #2	72120-399-591	Other Contracted Services		\$	1,000.00	Decrease
	72120-355-591	Travel	\$	400.00		Increase
	72120-499-591	Other Supplies & Materials	\$	600.00		Increase

**Reallocate funds within the Coordinated School Health Budget.**

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Total	\$	67,222.95	\$	67,222.96
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**Carter County Schools**  
**Federal Projects Fund 142**  
**Budget Amendment #5**

Item #1	72130-146-801	Bus Drivers	\$	578.90	Decrease
	72230-355-801	Travel	\$	1,000.00	Decrease
	72130-355-801	Travel	\$	1,578.90	Increase

Reallocate funds within Carl Perkins Budget.

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Item #2	71100-116-580	Teachers	\$	8,766.00	Decrease
	71100-201-580	Social Security	\$	31.52	Decrease
	71100-204-580	State Retirement	\$	69.93	Decrease
	71100-210-580	Unemployment Compensation	\$	56.00	Decrease
	71100-212-580	Employer Medicare	\$	7.75	Increase
	71100-399-580	Other Contracted Services	\$	6,300.00	Decrease
	71100-722-580	Regular Instruction Equipment	\$	15,215.70	Increase

Reallocate funds within the First to the Top Budget.

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	Total	\$	16,802.35	\$	16,802.35
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**Solid Waste  
Cash Analysis**

	<u>2011</u>		<u>2012</u>		<u>2013</u>		<u>2014</u>
January	\$ 145,086.66	*	\$ 65,478.76		\$ 69,318.11		\$ 17,296.31 ****
February	\$ 97,472.86		\$ 58,070.74		\$ 68,133.24		\$ 10,318.18
March	\$ 116,209.99	**	\$ 89,290.16		\$ 30,635.41		\$ 10,154.29
April	\$ 58,170.15		\$ 72,271.07		\$ 39,446.53		\$ 15,335.59
May	\$ 58,498.73		\$ 63,094.41		\$ 29,212.91		
June	\$ 66,226.68		\$ 62,447.90		\$ 54,176.13		
July	\$ 80,310.02		\$ 61,538.76		\$ 42,907.43		
August	\$ 92,783.49		\$ 49,388.79		\$ 18,223.82		
September	\$ 108,630.91		\$ 36,541.35		\$ 76,070.01		
October	\$ 89,085.73		\$ 31,156.30		\$ 50,428.64		
November	\$ 81,573.41		\$ 20,510.05		\$ 46,697.84		
December	\$ 71,455.62		\$ 89,268.40	***	\$ 42,361.04		
<b>Operating Transfers</b>	\$ 8,668.88		\$ 79,222.00		\$ 0		

- \* \$ 2,168.88 Employee Bonus funded from General Fund
- \*\* \$ 6,500.00 Compactor
- \*\*\* \$ 79,222.00 Scales, Compactor Repair, & Elk Mills Set Up
- \*\*\*\* \$ 3,600.00 Recycle Grant Matching Funds

Scale Payouts

2/1/2013	\$ 19,850.00
4/9/2013	\$ 14,000.00
4/23/2013	\$ 14,000.00
4/29/2013	\$ 15,976.00
10/4/2013	\$ 3,716.00
	<u>\$ 67,542.00</u>